

## How to Turn on StatSafe's Order Approval with Text Notifications



# StatSafe Order Approval with Text or Email Notifications

This new feature allows facilities to request orders that need pharmacy approval, and pharmacists to approve them using text or email. This new feature allows for exact patient and medication requests and eliminates the need for phone calls between the pharmacy and the facility to get order codes.

- To set this up for each facility the StatSafe will need to be on a newer version of software. After updating the software on the actual StatSafe you will see these options. Select "Allow Special Code Request from Machine."
- 2. You will also need to assign "Requires Security Code" to each location that you would like a pharmacist to verify orders before dispensing.

\*\*This feature will work with the optional interface features that manage dispensing



options ·	Acti
Safe Info S2 Settings Machine Con	fig Popup Note Shift Times
Current StatSafe date difference from server	Pharmacy Message on StatSafe (Limit 50 Chars)
) days, 0 hours, 0 minutes	h
	Additional Options
Adjust StatSafe Time to	Admin Only Add/Change User
O -1 Hr	Admin Only Clear Discrepancies
O 2 Hrs O 3 Hrs	Clear Same Item Discrepancies After Verfiy
StatSafe Password Timeout (Davs)	Clear Discrepancies For Audited Items
•	Use 9 Digit NDC Match For Order Dispensing
	Require Package Verification on Dispense
Security Options	Require Package Verification on Create
Epoble Cord Varification	Use 2 Factor Authentication on Login
Enable Biometric ID	Require Pharmacist Check on Non Cube Items
	Print Patient Names on Patient Assigned Items
	Allow Special Code Request From Machine

Drawer Number	Bin Module
Rows in Drawer	Separate Location
Max Per Row	Location Description
6 *	Requires Witness
Relay Output	Require Pin on Audit
2 -	Require Security Code
Relay Timeout	Supervisor Only Accept
8.00 👻 🔺	Wide Bin
Board ID	Cube Drawer
Α 🗸	Use Drawer Port for Lock
Height 3 ~	Led Output
Cube Board ID	
8	Port 1 ✓ Port 2 Port 3   Port 4 Port 5 Port 6   Port 7 Port 8 Port 9
Config Options	Port 10
Dispense only from this location if Rx available	
Dispense from this location if Rx available but allow override	

 To set up who will receive the text or emails in the Pharmacy go to "Order Codes" and "Manage Order Codes."

**4.** At the bottom of the screen, you will see "Code Request Notifications." Here is where you can add your pharmacy users who will receive text or email requests from the facility for dispensing. You can add as many users as you would like.

Code Request Notifications Who gets notified at the pharmacy)				
Add Notification				
Action	Action	Description	Phone	Email
EDIT	DELETE	On Call Support	1-855-633-2278	Support@phoenixitc.com

**5.** Requested and approved codes also show up on this screen. These are examples of orders that have been approved.

						Search
Action	Action	Patient	Item Requested	Qty	Requested by	Requested
END NOTIFICATION	CANCEL APPROVAL	Ann Apple	HYDROCODON	1.00	Supervisor	6/20/2023 10:38 AM
END NOTIFICATION	CANCEL APPROVAL	Ann Apple	MORPHINE 10	1.00	Supervisor	6/13/2023 1:23 PM
END NOTIFICATION	CANCEL APPROVAL	Daniel Boone	MORPHINE 10	2.00	Supervisor	6/7/2023 10:41 AM
END NOTIFICATION	CANCEL APPROVAL	Barry Mills	ASPIRIN CHEW	2.00	Supervisor	6/1/2023 10:38 AM



### **Facility Requests and Approval Process**

- 1. The nurse/ facility user will login to the StatSafe and select their patient and the medication they need to dispense under the normal operations of "Remove an Item."
- 2. When they select "Finish" they will see this screen. There will be two options.
  - a. Show manual code where they can still call the pharmacy for a manual code or enter a pre-approved code.
  - **b.** "Request Code" which is the text/email verification process.



		iging until after you	Please enter code rec don't have one p	eived from the ress show man	pharmacy below. If you ual or press request		
	1A	-617	Show Manua	l Code	Request Code		
	ocation: In dra	wer 1, row					
	Patient: Doe, J	ohn	7	8	9		
			4	5	6		
STEP 1	Pin	(Found on bac	1	2	3		
STEP 2	Count	FROM PACKA	$\otimes$	0	8		
STEP 3	1.0	(Enter the qua removing)					
		(Enter the pres				r 1	

3. When they select "Request Code" they will see this screen. The nurse will be prompted to enter a cell phone or email.

\*\*All phone communication is done by text message and will not work with a LAN line.

**4.** Once the nurse selects "OK" they will see this message and they will say "OK" to the next two screens and then Logout of StatSafe and they can wait for the approval message while away from the StatSafe.

Your request has been received. This order will be cancelled and you can continue it later if approved.	PHOENIX LTC	Logot Setting English Hup
		REMOVE AN ITEM
Ok		MANAGE INVENTORY
Can't proceed with order, cancelli	ing	MANAGE FACILITY
	Ok	

5. The Pharmacy will receive this email, text or both that the request has been made. It will list the facility and nurse user, but no patient information.

Tuesday 2:43 PM

Supervisor at PHOENIX LTC is requesting authorization

User Supervisor at PHOENIX LTC has requested authorization for TYLENOL 325MG TABLET. Please log into the portal for more details and to approve

6. The pharmacy user will log into the StatSafe Portal from any device or phone web browser and under "Order Codes" they will see the "Requested Codes." They will be able to "Approve" or "Decline" the request.

	Search						
	Requested	Requested by	Qty	Item Requested	Patient	Action	Action
Wait	6/20/2023 3:16 PM	Supervisor	1.00	TYLENOL 325M	John Doe	DECLINE	APPROVE
A	6/20/2023 10:38 AM	Supervisor	1.00	HYDROCODON	Ann Apple	CANCEL APPROVAL	ESEND NOTIFICATION

7. When they select "Approve" they will receive this screen with the patient's name and medication with NDC requested. The pharmacy user can set an amount of time for the nurse to retrieve the medication.

Assigned Patient		_
John Doe		
Assigned Drug		
TYLENOL 325MG TABLET		
Assigned Drug NDC		
000450496		
Code		

8. Once approved the codes will show these options under "Order Codes" and the Pharmacy can still select "Resend Notification" or "Cancel Approval" as needed.

Requested Codes						
						Search
Action	Action	Patient	Item Requested	Qty	Requested by	Requested
RESEND NOTIFICATION	CANCEL APPROVAL	Ann Apple	ATIVAN 1MG TA	1.00	Supervisor	6/27/2023 12:42 PM
RESEND NOTIFICATION	CANCEL APPROVAL	John Doe	TYLENOL 325M	1.00	Supervisor	6/20/2023 3:16 PM
RESEND NOTIFICATION	CANCEL APPROVAL	Ann Apple	HYDROCODON	1.00	Supervisor	6/20/2023 10:38 AM

9. The nurse who requested the medication will receive a text message on their phone that the order has been approved.

Request at 6/20/2023 3:16:14 PM for TYLENOL 325MG TABLET has been approved

**10.** The nurse can then return to the StatSafe and login. Once they login they will see the green circle notification at the bottom of the screen for "View Approved Code" and they will select that notification.



**11.** They will see the patient's name and approved medication. The nurse will select "Finish" and they are then given access to the drawer location, and they will proceed with the pull.



\*\*There will be no need to enter any codes in this process as the pharmacy has approved the order already.

**12.** Once the order has been pulled it will appear on the StatSafe Portal for the pharmacy under "Order Codes" as a "Used" order code.

Available	7/22/2021	PHOENIX LTC			
Used	6/20/2023	PHOENIX LTC	John Doe	000450496	1.00 TYLENOL 32
Used	6/20/2023	PHOENIX LTC	Ann Apple	004060367	1.00 HYDROCODO
	C 100 10000	DUOPNIVITO	A A	0040/00/7	10010000000



Please reach out to our technical support team at **1-855-633-2278** for additional questions or information.